

# **TOWN OF BYRON ORGANIZATIONAL MEETING**

**January 3, 2018**

The Byron Town Board Meeting was called to order by Supervisor Roger Rouse at the Byron Town Hall, 7028 Byron Holley Road, Byron, New York at 7:00 p.m. with the following present:

Supervisor .....	Roger Rouse
Councilpersons.....	Sue Fuller
	Jeff Thompson
	Fred Klycek
	Jim Cudney
Town Clerk .....	Debra Buck-Leaton
CEO/ZEO.....	Mike Morris

Absent:  
Highway Superintendent.....Brian Forsyth

Public:  
George Squires.....McElver Street, Byron

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Supervisor Rouse.

**APPOINTMENTS:**

A **MOTION** was made by Councilman Cudney to appoint the Byron Highway Superintendent to oversee the Byron Transfer Station and the sale of Municipal Bulk Water, and assist with work being done for the Byron Park System, as part of his duties as the Highway Superintendent. The motion was seconded by Councilman Thompson and carried with the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

A **MOTION** was made by Councilwoman Fuller to appoint Councilman Jim Cudney as Deputy Supervisor from January 1, 2018 – December 31, 2018. The motion was seconded by Councilman Klycek and carried with the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

A **MOTION** was made by Councilman Klycek to appoint Michele Rast as Court Clerk effective January 16, 2018. The motion was seconded by Councilwoman Fuller and carried with the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

A **MOTION** was made by Councilman Thompson to appoint William Corson to a five year term on the Planning Board effective January 1, 2018 – December 31, 2022. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

A **MOTION** was made by Councilman Cudney to appoint Karen Jaczynski to a five year term on the Zoning Board of Appeals effective January 1, 2018 – December 31, 2022. The motion was seconded by Councilwoman Fuller and carried with the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

A **MOTION** was made by Councilwoman Fuller to appoint James Renfrew to a three year term on the Park Committee effective January 1, 2018 – December 31, 2020. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A **MOTION** was made by Councilman Klycek to appoint Tom McGowan to a three year term on the Park Committee effective January 1, 2018 – December 31, 2020. The motion was seconded by Councilwoman Fuller and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A **MOTION** was made by Councilman Thompson to appoint David Chupp to a three year term on the Park Committee effective January 1, 2018 – December 31, 2020. The motion was seconded by Councilman Cudney and carried with the following vote:

Vote: Ayes: 5 Nays: 0

A **MOTION** was made by Councilman Cudney to appoint Chatfield Engineers, P.C. as the Town of Byron Town Engineer for 2018. The motion was seconded by Councilwoman Fuller and carried with the following vote:

Vote: Ayes: 5 Nays: 0

**SALARIES OF ELECTED AND APPOINTED PUBLIC OFFICIALS:**

The Town Board discussed the salaries of the elected and appointed public officials. The salaries are on attachment **Pages A thru L** they are as follows:

**RESOLUTION # 1:**

Councilwoman Fuller offered the following resolution and moved for its adoption:

***Resolved,*** that the Byron Town Board appoint the appointees and fix the salaries of the Town of Byron Elected Officials, appointees and employees for the year 2018 at the amounts respectfully stated, and that the salaries shall be payable at the frequencies specified on **Pages A thru L**.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 2:**

Councilman Klycek offered the following resolution and moved for its adoption:

***Resolved,*** that the Byron Town Board has designated the regular Byron Town Board Meeting to be held the second (2<sup>nd</sup>) Wednesday of each month during the year 2018.

***Further Be It Resolved,*** that the Town Board Meetings are to be held at 7:00 p.m. at the Byron Town Hall, 7028 Rte. 237, Byron, New York 14422.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 3:**

Councilman Thompson offered the following resolution and moved for its adoption:

***Resolved,*** that the Byron Town Board authorize the Town of Byron Supervisor to invest town monies in any commercial NYS Bank. When funds are available investments may be made in collateralized Certificates of Deposit.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 4:**

Councilman Cudney offered the following resolution and moved for its adoption:

**Resolved**, that the following have named these banks to be their depositories:

Supervisor Roger Rouse ..... Five Star Bank  
Town Clerk Debra Buck-Leaton ..... Five Star Bank  
Town Justice Daniel DiMatteo ..... The Bank of Castile  
Town Justice Barb Smith ..... The Bank of Castile

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 5:**

Councilwoman Fuller offered the following resolution and moved for its adoption:

**Resolved**, that the vouchers with dates and destinations be submitted by employees for town business mileage. Mileage is to be paid at the stated IRS mileage rate for that time period (currently 54.5 cents per mile).

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 6:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board has authorized Highway Superintendent Brian Forsyth to purchase supplies and materials, according to current procurement policies, and necessary to operate the Town Highway Dept. for the year 2018 based on his management decisions.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION #7:**

Councilman Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board approve the following:

Item #1	Account #DA5110.1	General Repairs Personal Service
	Account #DA5110.4	General Repairs Contractual Expense
	Account #DA5112.2	General Repairs CHIPS Capital Expense

Agreement for the 2018 expenditures of the Town Highway monies for general repairs and primary work, for 40.92 miles of Town of Byron roads, including sluices, culverts and bridges having a span of less than five (5) feet and boardwalks or the renewals thereof in the amount of **\$332,700.00** as on file with the Town of Byron Highway Superintendent. All purchases of equipment, new or used, shall not exceed \$5,000.00 without prior consent of the Town Board.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 8:**

Councilman Cudney offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board accept the low bids of Genesee County and New York State on Highway Department usage of diesel, gas and road maintenance supplies.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 9:**

Councilwoman Fuller offered the following resolution and moved for its adoption:

**Resolved**, that the 2018 Town of Byron Sewer Hook-up Fee be \$1,000.00 per unit.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 10:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Sewer District reimburse residents for electrical usage for pump stations where pumps are hooked into the residential electrical meters. Payments to be made at a rate of \$100.00 per a 12 month period, per unit based on the current National Grid Electric Rate.

Councilman Thompson seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION #11:**

Councilman Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board authorizes the Town Supervisor to attend Training Schools or conferences as required. Costs exceeding \$500.00 will need to be approved by the Board.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 12:**

Councilman Cudney offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board establish the Late Notice Fee pursuant to Section 987 (1) of the Real Property Tax Law, that the Town of Byron is hereby authorized to impose a **\$2.00** service charge to cover the expense of the mailing out a notice of delinquency to taxpayers.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 13:**

Councilwoman Fuller offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board approve Town Clerk Debra Buck-Leaton to attend the New York State Town Clerks Conference, Regional and County Meetings for 2018.

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 14:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board accept and continue the 3<sup>rd</sup> party custodial agreement with any commercial New York State Bank regarding funds on deposit in excess of \$100,000.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION # 15:**

Councilman Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board maintain an Equipment Inventory Account of items purchased at a cost of \$400.00 or more from the General, Highway and Sewer Budgets.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote: Ayes: 5 Nays: 0

**RESOLUTION #16:**

Councilman Cudney offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board will pay any costs associated with the normal deductible amounts under the policies of insurance now in effect and any cost approved by the Town Board as payable under the Dental Expense Reimbursement Policy up to \$763.00 for each full-time employee and their families not covered under the current union contract.

Any money not used in the current year up to \$350.00 will accrue to the next year. The maximum amount that can be in the account in any calendar year shall be \$1,050.00.

*(The family will consist of employee, spouse and any children until the age of 26 years old.)*

Union employees shall receive Teamsters Local #264 Health and Welfare dental and eye coverage. Eligibility for dental and eye coverage will be the same as medical insurance stated below.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

There was a discussion on whether to change the wording for "The family will consist of employees, spouse and any children in high school" to "children until the age of 26 years old" to mirror the Teamsters dental and eye coverage insurance. The Town Board decided to change the wording to "26 years old" as indicated in the resolution.

**RESOLUTION # 17:**

Councilwoman Fuller offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board offer three (3) options to their full-time employees:

- 1.) A Health Insurance Policy (**family, two person, or a single person**) for full time employees.
- 2.) Sixty percent (**60%**) of the current Health Insurance Policy premium (**the amount in which the Town of Byron pays**) for payment in lieu of Health Insurance. (Refer to Article 21.4 of the Union Agreement between the Town of Byron and the Highway Employees dated January 1, 2017-December 31, 2021)
- 3.) The Town shall provide to all full time employees Independent Health IDirect Gold HSAQ with an annual deductible of \$2,500 single/\$5,000 family. Dependent coverage to age 26. The Town will continue to provide substantially similar insurance during the term of this Agreement, but shall have the right to provide such coverage through another insurance carrier or on a self insured basis, at its discretion with notice to the Union with no diminishing of benefits. Employees who are eligible for more than one (1) category of coverage (such as a family or a two-person plan, or two single plans) shall enroll in the least costly option. (Refer to Article 21 of the Union Agreement between the Town of Byron and the Highway Employees dated January 1, 2017- December 31, 2021)

Effective the first pay period after January 1, 2018, each employee will contribute \$25.00 per pay period toward the cost of health insurance.

Effective the first pay period after January 1, 2019, each employee will contribute \$25.00 per pay period toward the cost of health insurance.

Effective the first pay period after January 1, 2020, each employee will contribute \$25.00 per pay period toward the cost of health insurance.

Effective the first pay period after January 1, 2021, each employee will contribute \$25.00 per pay period toward the cost of health insurance.

The cost of a single plan health insurance will be paid in full by the Town of Byron. All full-time employees (**Non-union and Union**) must show proof of insurance and this proof must be in their personal file, to receive the payment in lieu of Health Insurance. The in lieu of Health Insurance Benefit will be pro-rated and paid according to their pay schedule or pro-rated and payable after time worked for the Town of Byron.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

**RESOLUTION # 18:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved,** that the Byron Town Board hereby adopt the following policy in regards to the payment of premiums for Health Insurance covering retired employees:

- 1.) The Town of Byron shall pay such premiums covering employees during their lifetime who retire from full time employment from the Town provided that all the following conditions are:
  - a.) That the retiring employee shall have been an active working employee for a minimum of twenty five (25) years.
  - b.) One (1) year for early retirement may be considered in calculating said twenty five (25) years.
  - c.) That on the effective date or the employee's retirement, he or she shall be at least fifty five (55) years of age.
  - d.) Any full-time or part-time elected or appointed Town of Byron employee that starts work after January 1, 2003 will no longer have their Health Insurance Coverage paid by the Town of Byron after their retirement.
- 2.) The retired employee may obtain additional coverage for his/her spouse and/or children at his/her cost by paying the Town an amount equal to any additional premium due at least five (5) days prior to the due date of payment by the Town on its policy.
- 3.) This policy does not guarantee that coverage pursuant to the policy or policies as may be in effect from time to time covering Town employees shall be made available to the retired employees.
- 4.) At such time, as the eligible retired employees shall become eligible for medicare, the Town shall provide only Medicare Supplement Coverage for him/her.
- 5.) The above provisions will run consistent with the current Union Contract, except for item 1.) d) Councilwoman Fuller seconded the resolution which was adopted by the following vote:  
 Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 19:**

Councilman Thompson offered the following resolution and moved for its adoption:

**Resolved,** that the Byron Town Board adopt the following Procurement Policy:

**Whereas,** Section 104-B of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements and GML 103 or any other law; and

**Whereas,** comments have been solicited from those officers of the town involved with procurement;

**Therefore Be It Resolved,** that the Town of Byron does hereby adopt the following procurement policies and procedures:

**TOWN OF BYRONS PROCUREMENT POLICY**

**GUIDELINE #1: Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML 103**

**GUIDELINE #2: All Purchases Of:**

- 1.) Supplies or equipment which will exceed \$10,000 in the fiscal year
- 2.) Public works contract over \$20,000 shall be formally bid pursuant to GML 103

**GUIDELINE #3: All Estimated Purchases Of:**

- 1.) Less than \$10,000 but greater than \$3,000 require a written request for a Responsible Formal Proposal (RFP) and written/fax quotes from 3 vendors
- 2.) Less than \$3,000 but greater than \$1,000 require an oral request for the goods and oral/fax quotes from 2

vendors

- 3.) Less than \$1,000 but greater than \$250 are left to the discretion of the purchaser.

**GUIDELINE #4: All Estimated Public Works Contract Of:**

- 1.) Less than \$20,000 but greater than \$10,000 requires a written RFP and fax/proposals from 3 contractors
- 2.) Less than \$10,000 but greater than \$3,000 requires a written RFP and fax/proposals from 2 contractors
- 3.) Less than \$3,000 but greater than \$500 are left to the discretion of the purchaser.

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

All information gathered in complying with the procedures of this guideline shall be preserved and filed with the documentation supporting the subsequent purchase of public works contract.

**GUIDELINE #5:** The lowest responsible proposal or quotes shall be awarded the purchase or public works contract unless the purchaser prepares a written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

**GUIDELINE #6:** A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

**GUIDELINE #7:** Except when directed by the Byron Town Board no solicitation of written proposals or quotations shall be required under the following circumstances:

- a.) Acquisition of professional services
- b.) Emergencies
- c.) Sale source situations
- d.) Goods purchased from agencies for the blind or severely handicapped
- e.) Goods purchased from correctional facilities
- f.) Goods purchased from another governmental agency
- g.) Goods purchased from an auction
- h.) Goods purchased for less than \$250
- i.) Public works contracts for less than \$500

**GUIDELINE #8:** This policy shall be reviewed annually by the Byron Town Board at its Organizational Meeting or as soon as thereafter as is reasonably practicable.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

**RESOLUTION # 20:**

Councilman Cudney offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board select the Batavia Daily News as the legal newspaper for the Town of Byron.

Councilman Thompson seconded the resolution which was adopted by the following vote:

Vote:                                  Ayes: 5                                  Nays: 0

**RESOLUTION # 21:**

Councilwoman Fuller offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board cover the following full-time employees under Disability Insurance through the Town of Byron.

- a.) **Highway Superintendent**
- b.) **Town Clerk**
- c.) **Highway Employees**

Councilman Klycek seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 22:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Town of Byron pay \$50.00 to the Byron Fire Dept. No. I for the use of the municipal water for the restroom facilities at the Byron Community Park on McElver Street, plus \$1.00 for the annual rent of the facilities.

**Therefore Let It Be Resolved**, that a total of \$51.00 will be an annual amount to be paid.

**Further Be Resolved**, that a copy of this agreement between the Town of Byron and the Byron Fire Dept. No. I is on file in the Town Clerk’s Office.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 23:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that if an appointed part-time salaried employee has requested a **“Medical Leave of Absence”** this is to be done with a written statement from their physicians stating they are unable to perform their duties for the Town of Byron.

**Further Be It Resolved**, that if an appointed part-time salaried employee is unable to perform his or her duties, said employee will be paid his or her salary for a period of one (1) month, starting from the date of disability, after that period the salary will be terminated.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION # 24:**

Councilman Thompson offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board approves the Building Permits, Zoning Permits and Land Separation Schedule of Fees for 2018.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION #25:**

Councilman Cudney offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board authorizes the Town of Byron council members to attend training classes for 2018, not to exceed \$1,500 total for the year.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**RESOLUTION #26:**

Councilwoman Fuller offered the following resolution and moved for its adoption:



**Resolved**, that the Byron Town Board approved the Official Undertaking/Crime Insurance Policy and for the Tax Collector and Deputy Tax Collector to be covered by the Town of Byron's Theft Insurance in the amount of \$650,000.00.

**Further Be It Resolved**, that the Town of Byron theft insurance cover the Supervisor and Deputy Supervisor for \$40,000.00, and all other employees for \$10,000.00.

Councilman Cudney seconded the resolution which was adopted by the following vote:

Vote:                      Ayes: 5                      Nays: 0

**DRUG AND ALCOHOL TESTING REGULATIONS:**

**RESOLUTION # 27:**

Councilman Klycek offered the following resolution and moved for its adoption:

**Resolved**, that the Byron Town Board adopts the Drug and Alcohol Testing Regulations for employees with a CDL License as follows:

**DRUG AND ALCOHOL TESTING REGULATIONS FOR EMPLOYEES WITH CDL LICENSE:**

The United States Department of Transportation (DOT) has issued regulations pursuant to the Omnibus Transportation Employee Testing Act of 1991 (the "Act") governing the use of drugs and alcohol by persons holding commercial drivers licenses (CDLs). These regulations require employers to conduct mandatory drug and alcohol testing of all drivers who operate commercial motor vehicles. This policy became effective on January 1, 1996.

**Further Be It Resolved**, that all employees are to sign a form stating that they have been made aware of the Drug and Alcohol Testing Program in the Town of Byron and that this form will be placed in their personal file.

Councilwoman Fuller seconded the resolution which was adopted by the following vote:

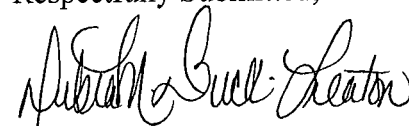
Vote:                      Ayes: 5                      Nays: 0

**ADJOURN:**

A **MOTION** was made by Councilman Thompson to adjourn the Byron Town Board Organizational Meeting at 7:50 p.m. The motion was seconded by Councilman Klycek and carried with the following vote:

Vote:                      Ayes: 5                      Nays: 0

Respectfully Submitted,



Debra M. Buck-Leaton  
Byron Town Clerk

Dated: January 3, 2017 - Town Board - Official Salaries:

**NAME, ADDRESS & PHONE NO.**

**POSITION**

**SALARY**

**PAYMENT**

**TERM OF OFFICE**

SUPERVISOR - COUNCILPERSON

**Mr. Roger VV Rouse**  
**Office Address & Phone No.**  
 7028 Byron Holley Rd, P.O. Box 9, Byron, NY 14422  
 Phone: 585 - 548 - 7123 x 14  
**Home Address & Phone No.**  
 7030 Lyman Road, Byron, NY 14422  
 Phone: 585 - 548 - 2205

Supervisor

\$ 11,444/yr

Monthly

01/01/2018 - 12/31/2019  
 (2 Year Elected Term of Office)

**Mr. Jeffrey Thompson**  
**Home Address & Phone No.**  
 5931 Tower Hill Rd. Byron, NY 14422  
 Phone: 585 - 851-1469

Council-person

\$ 3,121/yr

Quarterly

01/01/2018 - 12/31/2021  
 (4 Year Elected Term of Office)

**Mrs. Suzanne Fuller**  
**Home Address & Phone No.**  
 6283 Cockram Road, Byron, NY 14422  
 PO Box 247  
 Phone: 585-300-3456

Council-person

\$ 3,121/yr

Quarterly

01/01/2018 - 12/31/2021  
 (4 Year Elected Term of Office)

**Mr. James Cudney**  
**Home Address & Phone No.**  
 7072 Byron-Holley Road, P.O. Box 244, Byron, NY 14422  
 Phone: 548 - 7602

Council-person

\$ 3,121/yr

Quarterly

01/01/2016 - 12/31/2019  
 (4 Year Elected Term of Office)

Deputy Supervisor

\$ 1,000/yr

Quarterly

01/01/2018 - 12/31/2018  
 (1 Year Appointed Term of Office)

**Mr. Fred Klycek**  
**Home Address & Phone No.**  
 6870 Lyman Rd., Byron, NY 14422  
 Phone: 585 - 548 -

Council-person

\$ 3,121/yr

Quarterly

01/01/2016- 12/31/2019  
 (4 Year Elected Term of Office)



NAME, ADDRESS & PHONE NO.	POSITION	SALARY	PAYMENT	TERM OF OFFICE
<b>HIGHWAY SUPERINTENDENT - HIGHWAY EMPLOYEES</b>				
Brian Forsyth Office Address & Phone No. 7028 Byron Holley Rd. P.O. Box 9, Byron, NY 14422 Phone: 585 - 548 - 7123 x 11 Cell: 585 - 615 - 7713 Home Address & Phone No. 6355 Gillett Road, Byron, NY 14422	Highway Superintendent Trash - Park - Water Sewer - Plowing/Salting	\$ 51,892/yr \$ 2,653/yr \$ 1,040/yr	Bi - Weekly	01/01/2018 - 12/31/2019 (2 Year Elected Term of Office)
Elaine Bezon	Highway Bookkeeper	\$1,224/yr	Monthly	01/01/2018 - 12/31/2018 (Appointed Position)
William Kennett P.O. Box 5, Byron, NY 14422	Highway Department	\$ 21.98 /hr	Bi - Weekly	01/01/2018 - 12/31/2018 (Appointed Position)
Todd Cargill 75A Rochester Street, Bergen, NY 14416	Highway Department	\$ 21.98 /hr	Bi - Weekly	01/01/2018 - 12/31/2018 (Appointed Position)
Brian Waldruff 6745 Byron Holley Road, Byron, NY 14422	Highway Department	\$ 21.98/hr	Bi - Weekly	01/01/2018 - 12/31/2018 (Appointed Position)
Part Time Driver - Snow Plow	Highway Department	\$ 18.61 /hr	Bi - Weekly	01/01/2018 - 12/31/2018
Part Time Other - Wing Man	Highway Department	\$ 11.00 /hr	Bi - Weekly	01/01/2018 - 12/31/2018
Part Time Other	Sewer Department	\$ 9.50 /hr	Bi - Weekly	01/01/2018 - 12/31/2018
Part Time Other	General	\$ 9.50 /hr	Bi - Weekly	01/01/2018 - 12/31/2018
Part Time Other	Special (mowing)	\$11.00/hr.	Bi-Weekly	01/01/2018 - 12/31/2018
C				

**NAME, ADDRESS & PHONE NO. POSITION SALARY PAYMENT TERM OF OFFICE**

**TOWN JUSTICES - TOWN ATTORNEYS - CONSTABLE**

NAME, ADDRESS & PHONE NO.	POSITION	SALARY	PAYMENT	TERM OF OFFICE
<b>Barb Smith</b> Home Address & Phone No. 6201 North Byron Rd. Byron, NY 14422 Phone: 585 -305-1277	Town Justice	\$11,786 /yr	Monthly	01/01/2017 - 12/31/2020 (4 Year Elected Term of Office)
<b>Daniel DiMatteo</b> Home Address & Phone No. 7294 Route #237, Byron, NY 14422 Office Phone Number: 585 - 343 - 2770	Town Justice	\$12,000 /yr	Monthly	01/01/2018 - 12/31/2021 (4 Year Elected Term of Office)
<b>Michele Rast</b> Home Address & Phone No. 59 South Street, LeRoy, NY 14482 Phone: 585 - 993 - 6044	Court Clerk	\$15.00/hr	Bi - Weekly	01/01/2018 - 12/31/2018 (Appointed Position)
<b>Boylan Law Office, LLP - Paul Boylan, Mark Boylan</b> 48 West Main Street, Le Roy, NY 14482 Phone: 585 - 768 - 8148	Town Attorney	Fee Basis		01/01/2018 - 12/31/2018 (Appointed Position)
<b>Kevin Finnell</b> 14 Burke Drive, Batavia, NY 14020 Phone: 585 - 343 - 0157	Town Prosecutor	\$ 4,546/yr		01/01/2018 - 12/31/2018 (Appointed Position)
<b>Home Address &amp; Phone No.</b> Phone: 585 -	Town Constable	\$ 2,250/yr	Quarterly	01/01/2018 - 12/31/2018 (Appointed Position)

NAME, ADDRESS & PHONE NO.

POSITION

SALARY

PAYMENT

TERM OF OFFICE

ASSESSOR - BOARD OF ASSESSMENT REVIEW

Barry Flansburg  
 Office Address & Phone No.  
 7028 Byron Holley Rd. P. O. Box 9, Byron, NY 14422  
 Phone: 585 - 548 - 7123 x 17

10/01/2013 - 09/30/2019  
(6 yr. Appointed Position)

Bi - Weekly

\$ 19,290/yr

Assessor

01/01/2016- 09/30/2020  
(5 yr. Appointed Position)

Annually

\$ 50/yr

Assessment Board of Review

Shannon Thompson  
 Home Address & Phone No.  
 5931 Tower Hill Road, Byron, NY 14422  
 Phone: 585 - 330 - 3205

10/01/2013 - 09/30/2018  
(5yr. Appointed Position)

Annually

\$ 50/yr

Assessment Board of Review

Nelson Grimm  
 Home Address & Phone No.  
 7717 Ivison Road, Byron, NY 14422  
 Phone: 585 - 548 - 2877

10/01/2016 - 09/30/2021  
(5yr. Appointed Position)

Annually

\$ 50/yr

Assessment Board of Review

Joshua Kent  
 Home Address & Phone No.  
 7620 Ivison Rd, Byron, NY 14422  
 Phone: 585 - 813 - 1760

**NAME, ADDRESS & PHONE NO.**

**POSITION**

**SALARY**

**PAYMENT**

**TERM OF OFFICE**

**ZONING/CODE ENFORCEMENT - PLANNING DEPARTMENT - ZONING BOARD OF APPEALS**

<p><b>Michael Morris</b>                      Home Address &amp; Phone No.                      7045 Fox Road, Oakfield, NY 14125                      Phone: 585 - 250 - 0896</p>	<p>Zoning/Code Enforcement Officer</p>	<p>\$13,400/yr</p>	<p>Bi - Weekly</p>	<p>01/01/2018 - 12/31/2018                      (Appointed Position)</p>
<p><b>Sara Stockwell</b>                      Home Address &amp; Phone No.                      6906 Rte. 237, Byron, NY 14422                      Phone: 585 - 813 - 4125</p>	<p>Planning Board Secretary</p>	<p>\$12.75 /hr</p>	<p>Quarterly</p>	<p>01/01/2018 - 12/31/2018                      (Appointed Position)</p>
<p><b>Aaron Sharp - Chairman Planning Board</b>                      Home Address &amp; Phone No.                      6651 Searls Rd. Byron, NY 14422                      Phone: 585 -548 - 7178</p>	<p>Zoning Board of Appeals Secretary</p>	<p>\$12.75 /hr</p>	<p>Quarterly</p>	<p>01/01/2018 - 12/31/2018                      (Appointed Position)</p>
<p><b>George Squires - Chairman Comprehensive Committee</b>                      Home Address &amp; Phone No.                      6860 McElver Street, P.O. Box 13, Byron, NY 14422                      Phone: 585 - 548 -</p>	<p>Comprehensive Plan Secretary</p>	<p>\$12.75/hr</p>	<p>Quarterly</p>	<p>01/01/2018 - 12/31/2018                      (Appointed Position)</p>
<p><b>Josh Kent</b>                      Home Address &amp; Phone No.                      7620 Ivison Road, Byron, NY 14422                      Phone: 585 - 813 - 1760</p>	<p>Planning Board                      Comprehensive Plan</p>	<p>\$ 35.00 /mtg.</p>	<p>Quarterly</p>	<p>01/01/2014 - 12/31/2019                      (5 Year Appointed Term of Office)</p>
<p><b>James Lamkin</b>                      Home Address &amp; Phone No.                      6969 Ivison Road, Byron, NY 14422                      Phone: 585 - 548 - 2818</p>	<p>Planning Board                      Comprehensive Plan</p>	<p>\$ 35.00 /mtg.</p>	<p>Quarterly</p>	<p>01/01/2017 - 12/31/2021                      (5 Year Appointed Term of Office)</p>
<p><b>William Corson</b>                      Home Address &amp; Phone No.                      6984 Warboys Road, Byron, NY 14422                      Phone: 585 - 548 - 2503</p>	<p>Planning Board                      Comprehensive Plan</p>	<p>\$ 30.00 /mtg.</p>	<p>Quarterly</p>	<p>01/01/2014 - 12/31/2019                      (5 Year Appointed Term of Office)</p>
<p><b>William Corson</b>                      Home Address &amp; Phone No.                      6984 Warboys Road, Byron, NY 14422                      Phone: 585 - 548 - 2503</p>	<p>Planning Board                      Comprehensive Plan</p>	<p>\$ 30.00 /mtg.</p>	<p>Quarterly</p>	<p>01/01/2018 - 12/31/2022                      (5 Year Appointed Term of Office)</p>

**NAME, ADDRESS & PHONE NO.                      POSITION                      SALARY                      PAYMENT                      TERM OF OFFICE**

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**ZONING/CODE ENFORCEMENT - PLANNING DEPARTMENT - ZONING BOARD OF APPEALS - Continued:**

<b>Candace Hensel</b> Home Address & Phone No. 21 Munger Street, Bergen, NY 14416 Phone: 585- 739 - 2836	Comprehensive Plan	\$ 30.00 /mtg.	Quarterly	01/01/2018 - 12/31/2018 (Appointed Position)
<b>Chris Hilbert</b> Home Address & Phone No. 7060 Lyman Road, Bergen, NY 14416	Comprehensive Plan	\$30.00/mtg.	Quarterly	01/01/2018 – 12/31/2018 (Appointed Position)
<b>John Sackett</b> Home Address & Phone No. 6548 Townline Rd., Byron, NY 14422 Phone: 585 – 548 - 2434	Zoning Board of Appeals	\$ 25.00 /mtg.	Quarterly	01/01/2015 - 12/31/2019 (5 Year Appointed Term of Office)
<b>Donna Bobzin</b> Home Address & Phone No. 6485 Byron Holley Rd. Byron, NY 14422 Phone: 585 – 750 - 3327	Zoning Board of Appeals	\$ 25.00 /mtg.	Quarterly	01/01/2016 - 12/31/2020 (5 Year Appointed Term of Office)
<b>Karen Jaczynski, Chairwoman Zoning Board of Appeals</b> Home Address & Phone No. 7351 Beaver Meadows Rd, Bergen, NY 14416 Phone: 585 – 314 – 4245	Zoning Board of Appeals	\$30.00/mtg.	Quarterly	01/01/2018 – 12/31/2022 (5 Year Appointed Term of Office)
<b>Walter Kowalik</b> Home Address & Phone No. 6269 West Main St., Byron, NY 14422 Phone: 585 – 356 – 9158	Zoning Board of Appeals	\$25.00/mtg.	Quarterly	01/01/2017 – 12/31/2021 (5 Year Appointed Term of Office)
<b>Kimberly Palmer</b> Home Address & Phone No. 6308 West Main St., Byron, NY 14422 Phone: 585 – 764 – 3990	Zoning Board of Appeals	\$25.00/mtg.	Quarterly	01/01/2017 – 12/31/2021 (5 Year Appointed Term of Office)



NAME, ADDRESS & PHONE NO.	POSITION	SALARY	PAYMENT	TERM OF OFFICE
<b>Jeremy Fuller</b> Home Address & Phone No. P.O. Box 303, Byron, NY 14422 Phone:	Zoning Board of Appeals Alter.	\$25.00/mtg.	Quarterly	01/01/2017 – 12/31/2021 (5 Year Appointed Term of Office)
<u>CULTURE AND RECREATION</u>				
<b>Robert &amp; Elizabeth Wilson</b> Museum Address & Phone No. 6405 Townline Rd. Byron, NY 14422 Phone: 585 - 548 - 2302 Home Address & Phone No. 6451 Mill Pond Rd. Byron NY 14422 Phone: 585 - 548 - 9008	Historians	\$ 1,100 /yr	Quarterly	01/01/2018 - 12/31/2018 (Appointed Position)
	Recreation Leader	\$13.75/hr	Bi-weekly	01/01/2018 - 12/31/2018 (Appointed Position)
	Recreation Aide	\$9.75/hr	Bi-weekly	01/01/2018 - 12/31/2018 (Appointed Position)
<b>Rev. James Renfrew</b> Home Address & Phone No. 6988 Bank Street Road, Byron, NY 14422 Phone: 585 - 813 - 2934	Park Committee (Church Representative)			1/1/2018 - 12/31/2020 (3 Year Appointed Position)
<b>Tom McGowan</b> Home Address & Phone No. 6814 Terry Street, Byron, NY 14422	Park Committee (Town Representative)			1/1/2018 - 12/31/2020 (3 Year Appointed Position)
<b>Nicole Kulzer – Vice Chair</b> Home Address & Phone No. 6936 Swamp Rd, Byron, NY 14422 Phone: 585 - 548 - 5003	Park Committee (Town Representative)			1/1/2017 - 12/31/2019 (3 Year Appointed Position)

TERM OF OFFICE

PAYMENT

SALARY

POSITION

NAME, ADDRESS & PHONE NO.

CULTURE AND RECREATION - Continued:

<b>Donna Bobzin</b> Home Address & Phone No. 6485 Byron Holley Rd. Byron, NY 14422 Phone: 585 - 750 - 3327	<b>Park Committee</b> (Town Representative)			1/1/2016 - 12/31/2018 (3 Year Appointed Position)
<b>George Squires - Chairman</b> Home Address & Phone No. 6860 McElver Street, P.O. Box 13, Byron, NY 14422 Phone: 585 - 548 - 9079	<b>Park Committee</b> (Town Representative)			1/1/2016 - 12/31/2018 (3 Year Appointed Position)
<b>Mary McGowan</b> Home Address & Phone No. 6814 Terry Street Byron, NY 14422	<b>Park Committee</b> (Town Representative)			01/01/2017 - 12/31/2019 (3 Year Appointed Position)
<b>Al Seacash</b> Home Address & Phone No. 6377 Freeman Road, P.O. Box 86 S. Byron, NY 14557 Phone: 585 - 548 - 2810	<b>Park Committee</b> ( Fire Dept. Representative)			1/1/2016 - 12/31/2018 (3 Year Appointed Position)
<b>David Chupp</b> Home Address & Phone No. 7116 Tripp Road Byron, NY 14422 Phone: 585 - 548 - 7107	<b>Park Committee</b> ( Fire Dept. Representative)			1/1/2018 - 12/31/2020 (3 Year Appointed Position)

NAME, ADDRESS & PHONE NO.	POSITION	SALARY	PAYMENT	TERM OF OFFICE
<b>CUSTODIAN</b>				
Lori Vogt Home Address & Phone No. 5651 Byron Holley Rd, Byron, NY 14422 Phone: 585 - 548 - 7181	Town Hall/Highway Garage Custodian	\$ 2,706 /yr	Monthly	01/01/2018- 12/31/2018 (Appointed Position)
<b>TRANSFER STATION ATTENDANTS</b>				
Andrew McKenrick Home Address & Phone No. 7261 Swamp Road, Byron, NY 14422 Phone: 585 - 494 - 2075	Trash Attendant	\$10.75 /hr	Bi - Weekly	01/01/2018 - 12/31/2018 (Appointed Position)
Thomas Turner Home Address & Phone No. 7862 Clinton Street Rd., Bergen, NY 14416 Phone: 585- 831 - 5943	Trash Attendant	\$10.75/hr	Bi-Weekly	01/01/2018 - 12/31/2018
Daniel Turner Home Address & Phone No. 7491 Byron-HolleyRd., Byron, NY 14422 Phone: 585- 978 - 1904	Trash Attendant	\$10.75/hr	Bi-Weekly	01/01/2018 - 12/31/2018
Eddie Zietvogel Home Address & Phone No. 6623 Cole Rd., Byron, NY 14422 Phone: 585- 409 - 4197	Trash Attendant	\$10.75/hr	Bi-Weekly	01/01/2018 - 12/31/2018
Gordon Yohe Home Address & Phone No. 6469 Swamp Rd., Byron, NY 14422	Trash Attendant	\$10.75/hr	Bi-Weekly	01/01/2018 - 12/31/2018
William Kennett, Jr. Home Address & Phone No. 7030 Caswell Rd., Byron, NY 14422	Trash Attendant	\$10.75/hr	Bi-Weekly	01/01/2018 - 12/31/2018

FIRE DEPARTMENTS AND RESCUE SQUAD

South Byron Fire Dept. - Fire Chief

**Scott Blossom**  
 South Byron Volunteer Fire Company, Inc.  
 7389 Rt. 237, P.O. Box 30, South Byron, NY 14557  
 Phone: 585 - 548 - 2611 (Recreation Hall)  
**Home Address & Phone No.**  
 7582 Byron-Stafford Rd., South Byron, NY 14557  
 P.O. Box 33  
 Phone: 585 - 576 - 6936

South Byron Fire Dept. President

**Dean Bates**  
 South Byron Volunteer Fire Company, Inc.  
 7389 Rt. 237, P.O. Box 30, South Byron, NY 14557  
 Phone: 585 - 548 - 2611 (Recreation Hall)  
**Home Address & Phone No.**  
 12 Colorado Ave., Batavia, NY 14020  
 Phone: 585 - 356 - 7880

Byron Fire Dept. - Fire Chief

**Bob Mruzcek**  
 Byron Fire Dept. No. 1  
 6357 Townline Road, P.O. Box 210, Byron, NY 14422  
 Phone: 585 - 548 - 2206  
**Home Address & Phone No.**  
 146 Elm Street, Batavia, NY 14020  
 Phone: 585 - 297 - 8164

Byron Fire Dept. President

**Victor Flanagan**  
 Byron Fire Dept. No. 1  
 6357 Townline Road, P.O. Box 210 Byron, NY 14422  
 Phone: 585 - 548 - 2206  
**Home Address & Phone No.**  
 Bergen, NY 14416  
 Phone: 585 - 409 - 0639

**NAME, ADDRESS & PHONE NO.                      POSITION                      SALARY                      PAYMENT                      TERM OF OFFICE**

**Brad Nickerson**                      Captain, Byron Rescue Squad

**Byron Rescue Dept.**

6357 Townline Road (Rt. 262), P.O Box 210 Byron, NY 14422

Phone: 585 - 548 - 2206

**Home Address and Phone No.**

5597 Cockram Road, Byron, NY 14422

Phone: 585 - 330- 3584